Member Guide for Court Booking

GAMETIME

Welcome to GameTime!

While this guide does not show your club's customized labels and set up, the basic navigation and task instructions are applicable.

We hope you'll find the system easy to use and makes booking as fun as playing!

Sign in for the First Time

1 Go to the GameTime link for your club to get to the "Sign in" screen.

2 Click on the "First Time User?" tab at the top.

3 Fill in the fields and follow the instructions on each screen.

Book a Court

1 In GameTime, use the Green Dashboard Menu at the top to pick the sport you want to book.

2 Navigate the booking grid (see images on Page 2) to find an available timeslot you would like to book, and click directly on the timeslot.

3 Confirm booking details and fill out the required fields required for this type of booking (may vary by club).
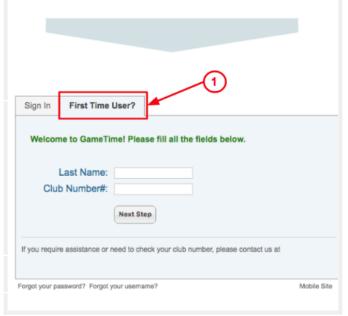
Click "Book".

4 You'll receive a confirmation message and can then navigate away from it or sign out.
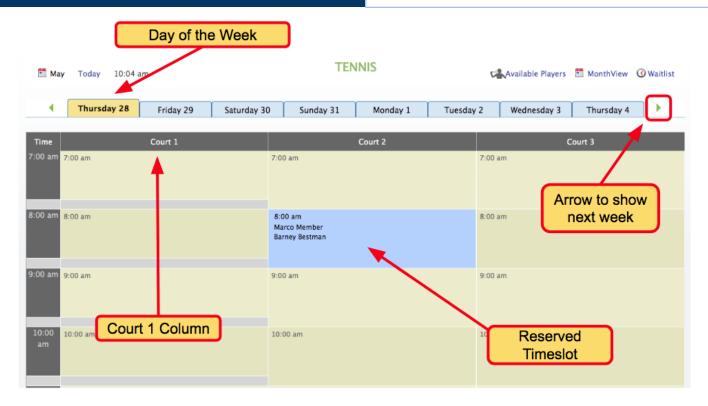
On Page 2:
- *Booking Grid*
- *Legend*
- *Other Menu Items*

GAMETIME

| Booking Grid | The Booking Grid allows you to view multiple courts to check availability every day, week to week. |

Day of the Week

📅 May   Today   10:04 am   TENNIS   👥 Available Players   📅 MonthView   🕐 Waitlist

| ◄ | **Thursday 28** | Friday 29 | Saturday 30 | Sunday 31 | Monday 1 | Tuesday 2 | Wednesday 3 | Thursday 4 | ► |

Time	Court 1	Court 2	Court 3
7:00 am	7:00 am	7:00 am	7:00 am
8:00 am	8:00 am	8:00 am Marco Member Barney Bestman	8:00 am
9:00 am	9:00 am	9:00 am	9:00 am
10:00 am	10:00 am	10:00 am	10

Arrow to show next week

Court 1 Column

Reserved Timeslot

| Legend | The legend at the bottom of the booking grid indicates the meanings of the custom shades used on the grid. |

Legend
🟦 Regular   🟩 Lessons   🟪 Match/Tournament   ⬜ Maintenance
🟨 Available   ⬜ Unavailable

| Other Menu Items | Be sure to explore other menu items available to you! |

- **My Account:** View and manage your personal information and preferences, be sure to turn on booking reminders!

- **People:** View members

- **Available Players:** View available players and their notes/availability.

- **Waitlist:** Add yourself the waitlist for courts if they become available (i.e. cancellations).

Welcome, **Jake**   My Account | Support | Sign Out

People | Mobile Site

👥 Available Players   📅 MonthView   🕐 Waitlist